


## What is a Transport Notice?

A Transport Notice is a form that the Grower must print and fill out (and give to the driver) for every load that a Grower sends to a Processor.

The form contains key details about the crop harvest and the transport for that particular load.

All fields *must* be completed, and the Grower must sign to confirm that the information provided is true and accurate.

The image below shows the different sections of a SCIS Transport Notice.



**Cocksfoot (Dactylis glomerata L.) - Grasslands Vision**

Transport notice

**Deliver to:**

NZSAMP: 185 Any road, , Templeton 1234

← Processor location

**Crop information**

Grower: <b>NZSAGrower</b>	Estimated weight: <b>23t</b>
Merchant: <b>NZSAMP</b>	FD Seed Line ID: <b>NZL-2025-3000138</b>
Species: <b>Cocksfoot (Dactylis glomerata L....</b>	ROP/Site/Crop ID: <b>C9990 (B)</b>
Variety: <b>Grasslands Vision</b>	<b>NZL-2026-2000068</b>
Seed line class: <b>Basic</b>	

← Crop information filled in by SCIS

**Delivery information**

*Information to be manually filled in by the Grower*

*All fields must be completed*

Carrier name: _____		
Truck rego number: _____	Trailer rego number: _____	
Previous crop on truck: _____	Previous crop on trailer: _____	
Dispatch date: _____	Weight in this delivery: _____	
Is this final delivery? <input type="radio"/> Yes <input type="radio"/> No	If <b>NO</b> , weight still to be delivered: _____	
Are other FD Seed Lines being transported with this crop? <input type="radio"/> Yes <input type="radio"/> No	If <b>YES</b> , please detail: _____	
Prior to harvest, combine was checked for cleanliness from potential contaminants? <input type="radio"/> Yes <input type="radio"/> No	Last crop harvested by the combine: _____	
<p>I hereby warrant that the information provided on this Transport Notice for the FD Seed Line NZL-2025-3000138 is true and accurate.</p>		
Grower's signature: _____	Date: _____	

## Create a Transport Notice

Opening the FD Seed Line row shows Transport Notice actions.

**Create Transport Notice** is available when FD Seed Line status is ACTIVE.

FD SEED LINE ID	ROP/SITE	SPECIES/VARIETY	CREATED DATE	EST. WEIGHT	STATUS
NZL-2025-3000138	C9990 B	Cocksfoot (Dactylis glomerata L.) Grasslands Vision	25 Sep 2025	23t	ACTIVE

ROP: C9990 - B

HARVEST STARTED

Crop ID: NZL-2026-2000068 | Weight Contributed: 100%

OPTIONAL INFO

Description: -

Scheme: OECD

Storage Location: -

Seed Line Class: Basic

Edit

Print storage label

FD Seed Line actions:

Split

Blend

Create Transport Notice

### Create Transport Notice

Open the FD Seed Line row.

Click **Create Transport Notice** at the bottom right of the open row (see image of screen above).

SCIS displays a pop-up.

Start typing the Processor name.

SCIS will display the available Processors and locations (if they have more than one).

If the Processor has multiple locations, take care to choose the correct one.

Create Transport Notice for

Hybrid ryegrass (Lolium x hybridum Hausskn.) - Grasslands Manawa

Which Processor will you send this FD Seed Line to? \*

A transport Notice will be created. This should be printed, filled out and given to each driver. The Processor will be notified.


Cancel

Submit

Create Transport Notice for

## Hybrid ryegrass (Lolium x hybridum Hausskn.) - Grasslands Manawa

Which Processor will you send this FD Seed Line to? \*



*A transport Notice will be created. This should be printed, filled out and given to each driver. The Processor will be notified.*

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Click Submit.

**The FD Seed Line** status changes to TRANSPORT READY.

**The Processor can now see this Seed Line.**

## Print a Transport Notice and send the first seed crop load to the Processor

If Status is TRANSPORT READY, the Transport Notice has been created.

**Print Transport Notice** and **Edit Transport Notice** are available actions.

FD SEED LINE ID	ROP/SITE	SPECIES/VARIETY	CREATED DATE	EST. WEIGHT	STATUS
NZL-2025-3000136	C9990 B	Cocksfoot (Dactylis glomerata L.) Grasslands Vision	25 Sep 2025	30t	TRANSPORT READY

ROP: C9990 - B

HARVEST STARTED

Crop ID: NZL-2026-2000068 | Weight Contributed: 100%

OPTIONAL INFO

Description: -

Storage Location: -

Scheme: OECD

Seed Line Class: Basic

FD Seed Line actions:

Edit

Print storage label

Split

Edit Transport Notice

Print Transport Notice



Click **Print Transport Notice**.

SCIS generates a PDF and opens it. Print the form, fill out *all* the fields, sign it and give it to the driver.

## Print further Transport Notices and send seed crop loads to the Processor

Click **Print Transport Notice**.

SCIS generates a PDF and opens it. Print the form, fill out all the fields, sign it and give it to the driver.

## Change Processor or Processor location

Click **Edit Transport Notice**, and select a different Processor or Processor location.

Click **Print Transport Notice**.

SCIS generates a PDF and opens it. Print the form, fill out all the fields, sign it and give it to the driver.

**\*\*\*\* This marks the end of the standard Grower actions for a crop \*\*\*\***

The information in this document can be found in Section 6 of the SCIS User Guide for Growers.