

# Seed Certification Information System (SCIS)

## Information sheet: Supplying Labels

### General Requirements

1. Seed must be of an origin that makes it eligible for certification i.e. legitimate Nucleus seed/Parental material labels from the Breeder or have official certification labels.
2. To establish the origin of the seed sown, a grower must provide documentary evidence in the form of seed lot labels (scans, photographs, or original labels). These must be submitted with each new application in SCIS.
3. Uploaded images of labels must be clear, readable and in colour.

#### Guidance

- An uploaded image can be a scan or photo
- It is recommended that labels are not disposed of until the Grower Application is approved
- The National Seed Certification Office will not approve grower applications if the requirements are not met. They may ask growers to upload a better-quality image or to send the labels to National Seed Certification Office for verification

4. For labels **without** serial numbers:
  - a) Cereal scheme and Pea crops only: At least one label must be included in the image.
  - b) Herbage seeds: All labels associated with the crop must be included as a single image.

#### Guidance

- An image of herbage seed labels (without a serial number) needs to be a single photo or a one-page scan
- If unable to fit all labels in a single image, send the labels to National Seed Certification Office. Courier Address: **Batchelar House, 80 Tennent Drive, Palmerston North**

5. For labels **with** serial numbers:
  - c) Cereal scheme and Pea crops only: Images of at least one label must be uploaded.
  - d) Herbage seeds: Images of all labels must be uploaded.

#### Guidance

- Multiple images of labels can be uploaded with a single application provided that all the labels have sequence numbers that uniquely identify them

## When sowing the same seed line for multiple applications

The NSCO is required to verify the labels of all seed sown.

For labels that have no sequential numbers marking them as unique, all labels of the same seedline must be provided for verification in a single image (regardless of whether it was sown in numerous paddocks or just one).

*Note: A single image is not required if the labels have unique sequential numbers as they can be identified from one another.*

**Example:** 2 x 10kg bags of seed line “X” was sown in paddock “A” and 3 x 10kg bags of seed line “X” was then sown in paddock “B”.

### Process below

1. Input details for the seed sown across both paddocks of same seed line.

### Stock seed details

Stock seed reference number *	Bag weight *	Number of bags *
X	10 kg <span style="font-size: 0.8em;">v</span>	5

2. **Total seed sown:** enter this specific to the individual grower applications.

Paddock A

**Total seed sown (exact) \***

20	kg <span style="font-size: 0.8em;">v</span>
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Paddock B

**Total seed sown (exact) \***

30	kg <span style="font-size: 0.8em;">v</span>
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(This way the specific weight is captured across each paddock, and the total sown can be verified against the total labelled weight)

3. **Sowing completion date:** Enter the date sown for specific paddock
4. **Provide a scan or photo of stock seed labels:** Please provide an image of all labels related to the seed line sown across multiple paddocks. In this example the 2 labels associated with paddock A and the 3 labels from Paddock B will be captured in a single image showing all 5.

*Please ensure all details across all labels are clearly visible and legible for verification to occur.*

*Alternatively, labels can be sent via courier to the National Seed Certification Office. Courier Address: **Batchelar House, 80 Tennent Drive, Palmerston North 4410***

## Paddocks added at a later date

If the same seed line is then used to sow another paddock at a later date, please upload an image containing all labels for that seed sown (including labels from the previous paddocks already sown).

**Example:** If paddock C is entered later with the same seed that was used in A & B. The stock seed details for application C should indicate the weight and number of bags across all paddocks that were sown with the same seed (A + B + C). Please also upload a new image containing all labels for paddock A, B and C combined against the application for Paddock C. Applications A & B can be left as are.

*Applications A and B do not need updating as the new image of labels uploaded with application C should be sufficient to capture additional weight/seed sown.*

## Example of a good label image



## Example of an unacceptable label image

